

Capital City Upper School Design Team Application

Your name: _____

Name(s), grade(s) & school currently attended for your school-age children (if any):

Phone numbers (daytime, cell): _____

Email address: _____

The best way to reach you is: _____

Why are you interested in helping to plan the Capital City Upper School?

How would you like to be involved?

- Design Team member (meetings every two weeks, general decisions and recommendations to Board)
- Committee member (meetings 1-2 times a month, individual or group projects)
 - Facilities/Technology
 - Program
 - Communications/Outreach
 - Hiring
- Participant (no commitment to attend regular meetings, work on 1-2 projects in your area of expertise)

Which area(s) would you like to help with?

- School website
- Marketing materials (brochure, fact sheet, online and print ads)
- Recruiting school staff (principal, teachers)
- Recruiting students (distributing materials, organizing information sessions)
- Planning school-related events (food, set-up, advertising)
- Design of academic program
- Design of extracurricular program
- School structures (calendar, student leadership, parent involvement, dress code, etc)
- Fundraising
- Technology plan
- Media outreach/ PR
- Building furnishings and set-up
- Other: _____

Please fax this application to Ann Mantil, Capital City Public Charter School, 202-387-7074 or email it to upperschool@ccpcs.org. We will be in contact with you shortly. Thank you for your interest!