

**MEETING MINUTES
CAPITAL CITY PUBLIC CHARTER SCHOOL BOARD
REGULAR SESSION**

January 17, 2017

Attendance:

Trustees: Maggie Boland, Jean-Claude Brizard, Kristi Craig (phone), Sarah Dillard, Alix Guerrier (phone) Fred Sherman, Rochanda Hiligh-Thomas, Nick Rodriguez, Anne Wallestad (phone)

Staff: Jake Fishbein, Dominique Coote, Karen Dresden, Belicia Reaves, Jonathan Weinstein, Amy Wendel, Samantha Witkes

Mission Moment

Jessie Curry, Second Grade Teacher and two second grade students began the meeting by sharing about their first semester expedition. Students shared that they first studied Identity (learning about themselves), DC neighborhoods (what makes D.C. special and unique), and advocacy (students learned about homelessness, created a video, and organized a fundraiser for a family shelter in DC).

Welcome

Jean-Claude Brizard, Trustee, welcomed everyone to the third meeting of the year.

Consent Agenda

The Board voted unanimously to accept the consent agenda that included the November Meeting Minutes and the January School Report.

Theatre Grand Opening

Maggie Boland and Karen Dresden shared information about the February 3rd Theatre Grand Opening and encouraged trustees to attend and bring guests.

Finance Update

Jonathan Weinstein, Chief Operating Officer, shared information about the installation of solar panels at Capital City and asked the Board of Trustees if they had any questions. Jonathan shared that we need a for profit partner to purchase them up front. Jonathan received board acknowledgment that he addressed all of their questions and concerns about the installation of solar panels.

School Performance Dashboard

Jake Fishbein, Director of Instruction, shared the new dashboard that had been developed with input from the School Performance Committee. The new dashboard has three improvements: greater level of detail on each campus, it is aligned to PMF and school-based mission priorities and it reports on identified high-leverage strategies.

Literacy Highlights: Reading scores on all three campuses are higher than they were at the conclusion of last year, students are generally demonstrating growth on new interim assessments developed with illuminate DnA, PARCC-focused grades, such as 3rd and 10th are doing well on ELA interims and other metrics.

Math Highlights: Overall, LS is already outperforming last year's final NWEA MAP results, 8th graders (a gateway grade) have made significant progress in both algebra and 8th grade math, students in HS Algebra I and II made strong growth between the diagnostic and first interim assessments.

Areas for further inspection: Writing remains low at the beginning of the year. We will look closely at winter scores. Alignment between curriculum maps and interim assessments is still a work in progress. Also there are outlier grades that are showing negative or flat progress. Next steps include digging deeper into data with teachers and aligning assessments more closely with standards.

It was suggested that school leaders make predictions about what they expect to see in next round of assessments and then see how closely the data matches.

Related to this year's priorities (expeditions 2.0, blended learning, data informed instruction), teams are reflecting on first semester expeditions and using information to strengthen. New badges for each expedition will help to motivate students. School leaders are looking closely at blended learning to ensure that we are keeping a pulse of usage and performance data within the platforms and using tools in age appropriate ways.

It was recommended that Capital City draw more attention to our exemplary work with EL Education. We are a leader in this model and we should make this more widely known.

Governance Discussion

Rochanda Hiligh-Thomas shared that we are working on Board recruitment. Since our last meeting, Rael Nelson-James resigned from the board, which brings membership down to 10. We are required to have an odd number of trustees. We want to at least get back to 11 members as soon as possible and up to 13 members for next year.

The whole board will be engaged in new member recruitment. We want this to be an ongoing process so we have a pool of people to pick from when we have an opening. We want to increase diversity of the Board to match student population, which specifically means recruiting more Latino trustees. We will be creating a one-pager explaining board membership that can be used for recruiting.

We will soon be reaching out to all current trustees to ask about their plans for next year and to see if you have candidates to recommend.

Strategic Planning

Capital City will be embarking on a strategic planning process that builds on the work we have done these past few years with accreditation and charter renewal. Nick Rodriguez shared about the process we will use. A colleague of his will assist us with the process. The timeline should be about 4- months with a retreat in the middle. We expect to kick off the process in February and finish in June. A retreat should be scheduled for board to review and this will likely be in April.

The meeting adjourned to Executive Session at 8:02 p.m.