



An award-winning EL Education School in Washington, DC

2020-2021 Position Available: High School Librarian

Capital City Public Charter School is seeking a talented High School Librarian to organize our High School library collection, develop our instructional library program, and support our PK-12 library program.

The High School Librarian will report to the Director of Library Services, and will work closely with the Lower School Librarian, the Middle School Technology teacher, the High School Makerspace and CTE Teacher and the Library Assistant to support students in developing age-appropriate information, media, and technology skills.

This is a 10-month position, which is exempt and therefore not eligible for overtime pay under the provisions of the Fair Labor Standards Act.

The many and varied responsibilities of this role will include:

- Assisting teachers in the use of all library resources and guiding students in becoming independent, effective, lifelong users of information
- Developing a library collection which contains a wide variety of materials in appropriate media formats to support the curriculum, inviting intellectual growth and fostering aesthetic appreciation in reading.
- Planning and teaching information literacy lessons
- Utilizing a workshop model to differentiate instruction and promote engagement
- Collaborating with teachers to develop technology-rich learning expeditions, and project-based learning
- Potentially designing and teaching an elective course
- Designing online library guides and resource lists that support instruction as part of our library website
- Meeting and planning regularly with departmental and grade level teams, as well as the Library and Innovation team.
- Developing a strong classroom culture
- Creating engaging library displays to make the space welcoming to students and staff.
- Collaborating with staff and students to implement consistent structures and

- develop traditions at our school
- Attending a summer institute and weekly professional development sessions
- Sharing non-classroom responsibilities (such as staffing the library desk, organizing student events, planning meetings) with the rest of the staff.

Qualifications:

At least two of the following are **required**:

- Advanced degree in library science, preferably with a certification in school library media,
- 2+ years of full-time teaching experience
- 2+ years working in a library
- Standard teaching certification.

Candidates must be adept with technology and able to teach and assist in the design of our library and technology curriculum. Candidates must possess a deep knowledge of current children's and young adult literature and educational media. Candidates should have strong collaboration skills and experience working with a variety of age groups in diverse and inclusive settings. Candidates should also have: a commitment to meeting the needs of a diverse population, experience working in urban environments, strong knowledge of pedagogy and experience teaching in a constructivist way, proven ability to work as a member of a team, strong leadership capabilities, and a commitment to their own learning.

About Our School: Capital City was founded in 2000 and now serves a diverse population of nearly 1,000 students in grades PK-12. In 2012, the entire school relocated to a newly renovated single campus in Ward 4. Capital City has been a model for school reform in the District. The school implements the EL Education model (www.elschools.org). Through this model teachers craft expeditions that incorporate projects, research, fieldwork, and service to support students in meeting rigorous standards. Capital City's program also emphasizes a strong social curriculum, a commitment to diversity, a strong inclusion model and the integration of arts into the curriculum.

To Apply: Email your resume and cover letter to capitalcityjobs@ccpcs.org with "High School Librarian" in the subject line. For additional information, visit our school's website at www.ccpcs.org, or our library website at www.ccpcs.org/library.

Capital City is an equal-opportunity employer. We do not discriminate on the basis of race, color, national origin, marital status, religion, sex, age, sexual orientation, disability, or any other protected status. All employment decisions will be made solely on the basis of the individual's qualifications as related to the requirements of the position being filled.