



An award-winning EL Education School in Washington, DC

Lower School Instructional Coach and Curriculum Coordinator (IC)

Capital City is looking for a talented professional to serve as Instructional Coach and Curriculum Coordinator (IC) for the Lower School, with expertise and interest in coaching teachers, writing curriculum, and leading professional development alongside an experienced team. The IC ensures the quality and consistency of instruction at Capital City's Lower School by providing instructional expertise to staff. The Instructional Coach/Curriculum Coordinator will support teachers in implementing the Common Core State Standards and the best practices detailed in the Expeditionary Learning Core Practices. Emphasis will be put on coaching and training teachers new to Capital City. Capital City serves a diverse population and seeks a staff reflective of our student body.

This is a 12-month position, which is exempt and therefore not eligible for overtime pay under the provisions of the Fair Labor Standards Act.

The many and varied responsibilities of the Instructional Coach/Curriculum Coordinator include:

- Provide coaching cycles for teaching staff.
- Lead professional development (PD) around best practices for the entire staff. Plan and differentiate PD based on subject-area, teacher experience, and school goals.
- Lead and plan summer professional development for all staff. Plan and lead additional summer PD and bi-weekly 'New Teacher Cohort' meetings, a seminar for teaching new staff.
- Support the implementation of Expeditionary Learning Core Practices and Common Core State Standards.
- Collaborate with teaching staff on the creation of curriculum maps and planning Expeditions. Provide timely feedback, recommend areas for revision and review based on data, feedback and field knowledge.
- Coordinate with the Middle School and High School Instructional Coaches to ensure consistency of curriculum across campuses.
- Coordinate with the Lower School Leadership Team in planning the administration of the PARCC assessments and other school-wide assessments. Provide training to teachers as needed.
- Support Capital City in being data driven. Work with the Principal and teaching staff to analyze, interpret and use student performance data.

Candidate Requirements: A minimum of five years of successful elementary teaching experience working in grades PK-4 and across disciplines is preferred. A Master's degree in education or curriculum and instruction; prior leadership experience in a teaching role, coaching, leading professional development, teacher mentorship, or in administrative role is preferred. Experience working with diverse student populations or in an urban setting is preferred. Spanish speakers are strongly encouraged to apply.

Ideal Characteristics of an Instructional Coach/Curriculum Coordinator:

- transformational educational leader - forward-looking, innovative, and inspiring educator mentor
- consistency and equitability in dealing with issues or challenges
- positive outlook, friendly and open
- visible for students, staff, and parents
- excellent communication (both written and verbal) and interpersonal skills
- a sense of joy when working with children and adults
- collaborative community and team builder
- Demonstrates and models a fundamental belief that all children are people of great worth entitled to develop his/her full potential,
- Demonstrates and models a fundamental belief that all children can achieve at the highest levels,
- Experience and demonstrated success with evidence-based decision making.

Compensation and Benefits: Capital City offers a competitive salary commensurate with experience and a comprehensive benefits package

To Apply: Email your resume and letter of interest to capitalcityjobs@ccpcs.org. Please include the position title in the subject line of your email. Visit our website at www.ccpcs.org for additional information about our organization.

About Our School: Capital City was founded in 2000 and now serves 993 students in grades PK12. In 2012, the entire school relocated to a newly renovated single campus in Ward 4. Capital City has been a model for school reform in the District. The school implements the EL Education model (www.elschools.org). Through this model teachers craft expeditions that incorporate projects, research, fieldwork, and service to support students in meeting rigorous standards. Capital City's program also emphasizes a strong social curriculum, a commitment to diversity, a strong inclusion model and the integration of arts into the curriculum.

Capital City is an equal-opportunity employer. We do not discriminate on the basis of race, color, national origin, marital status, religion, sex, age, sexual orientation, disability, or any other protected status. All employment decisions will be made solely on the basis of the individual's qualifications as related to the requirement of the position being filled.