# Tools to Collect and Measure Student Data
## Using Learning Target Trackers

**Capital City Public Charter School**  
**Wednesday, February 27, 2019**

<table>
<thead>
<tr>
<th>Tool</th>
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<th>What steps do I need to take to make this happen?</th>
<th>How can this tool be differentiated?</th>
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| **Year-long Learning Target Key Ring**    | ➔ When teacher returns assignments  
➔ For learning targets that are year-long or unit long  
➔ For skills that are transferable between tasks | ➔ At the beginning of the unit or year: which skills and targets are most important for students to master?  
➔ Create a system for collecting and entering data  
➔ Clear  
➔ Consistent  
➔ Manageable for teacher and student | ➔ Students can choose the goals to be tracked  
➔ Students can write or explain the target in their own language  
➔ Students can create a goal to track that is not assessed by the teacher |
| **Habits of Work/Habits of Mind Learning Targets** | ➔ In advisory/crew  
➔ On assignments/projects in class  
➔ Observations during class or advisory/crew | ➔ Clear targets written in student friendly language for habits of work and/or habits of mind  
➔ Goal setting sheets and check-ins  
➔ Ways to track student behavior (HW completion, etc.) | ➔ Students are designing their own goals  
➔ Conversations at student led conferences will be individualized to meet the student’s needs |
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| Self-Analysis Prep           | ➔ Before every assessment ➔ Before beginning to review for the midterm or final exams | ➔ Clear targets written in student friendly language for the unit  
 ➔ Know which learning targets will be assessed  
 ➔ Break down all skills within a learning target being assessed | These tools are used on an individual basis to determine preparedness for the test. Differentiation is not needed. |
| Test Self-Assessment         |                                                                     |                                                                                                                  |                                                                                                                                                        |
| Unit Learning Target Tracker / Test Preparation | ➔ When teacher returns assignments ➔ Before summative assessment ➔ After summative assessment | ➔ Clear targets written in student friendly language for the unit  
 ➔ Deliver to students at the beginning of each unit  
 ➔ Create a system for collecting and entering data  
 ➔ Clear  
 ➔ Consistent  
 ➔ Manageable for teacher and student  
 ➔ Revisit tracker after formative assessment to evaluate goals | ➔ Students choose individual content mastery goals  
 ➔ Students choose individual HOW behaviors to modify  
 ➔ Students can annotate the target in their own language |