



**MEETING MINUTES  
CAPITAL CITY PUBLIC CHARTER SCHOOL BOARD  
REGULAR SESSION**

**September 14, 2016**

**Attendance:**

Trustees: Alix Guerrier, Jean-Claude Brizard, Maggie Boland, Sarah Dillard, Anne Wallestad, Fred Sherman, Rochanda Hiligh-Thomas, Alison Arnold (phone)

Staff: Karen Dresden, Pam Daley, Jacob Fishbein, Amy Wendel, Belicia Reaves, Laina Cox, Jonathan Weinstein (phone)

*Meeting called to order at 6:35 pm*

**Welcome/Mission Moment**

Jean-Claude Brizard, Chair, welcomed everyone to the first meeting of the year. The Board welcomed new trustee, Sarah Dillard, attending her first meeting since joining the board.

The Board acknowledged Anne Wallestad for her service as Board Chair from 7/1/14 to 8/1/16.

Karen Dresden, Head of School, shared about her sabbatical leave in June/July. Karen participated in an Outward Bound Course with EL Education in Utah and took a Spanish course in Nicaragua. Karen shared reflections and acknowledged the Board and her Senior Leadership Team for their support.

**Consent Agenda**

*The Board voted unanimously to accept the consent agenda that includes the September School Report.*

**School Performance Presentation**

The School Performance Committee presented academic data from SY15-16 and plans for the 2016-2017 school year. The School Performance Presentation can be found [here](#).

After a brief overview of PARCC, recent results were shared. Capital City saw measured gains in English Language Arts (ELA) and Mathematics from 2015. Middle School ELA gains (+9) and Lower School Math gains (+9) were especially strong. There was a slight dip (-2) in High School ELA scores although a different cohort of students was tested in 2016 since students are only tested in 10<sup>th</sup> grade. Overall, Capital City's progress in both ELA and Math outpaced citywide progress on PARCC.

ELA scores remained stronger than the DC average for almost all grades. Math performance, however, lagged in almost all grades. Mathematics continues to be a focus area for the school. When details of math assessments are reviewed, students do better than District peers in mathematical reasoning, but are weaker in major content.

Approved November 15, 2016

School leaders worked with teachers to review math curriculum over the summer and discovered some misalignment. Curriculum maps were developed before PARCC major content clusters were identified. During summer work, curriculum maps were revised to correct for this.

Capital City met most of our charter goals including PK goals in reading and math, K-2 and 3-8 ELA goals, and organizational goal related to Expeditionary Learning. We came close, but did not meet our math goals for K-2 and 3-8. This supports the priority focus on mathematics.

Major school initiatives this year identified to improve academic performance include expanding blended learning work to personalize instruction; increasing rigor, alignment, and continuity of learning expeditions; and building teacher capacity to use data utilizing a new data platform called Illuminate.

The Performance Management Framework (PMF) school quality reports will be released in October. Schools will be tiered this year. The current plan is to review reports at the November meeting.

### **Development Update**

Pam Daley, Development Director, presented the Development Dashboard showing money raised since July 1, 2016. Pam who was previously our Development and Communications Manager officially assumed the Development Director role on July 1. Capital City received a competitive SOAR grant for \$274K in July. Several grants are pending for the theatre.

We are focused this fall on raising additional funds for our theatre. There will be two hard hat tours on October 21 and November 18. Trustees are encouraged to attend and invite others. A draft email for inviting others was shared.

We will also be hosting a Theatre Happy Hour in November. Date will be confirmed and invites will go out soon.

### **Governance Update**

We still have two board openings to fill and must bring board members on in pairs to maintain an odd number of trustees as required by law. We have identified a candidate who would also serve on the Development Committee, but are still looking for another candidate who could also serve on the Finance Committee. Trustees should share ideas with Karen or Alison.

*Trustees in attendance reviewed and signed trustee agreements and conflict of interest statements for FY17.*

***The meeting adjourned to Executive Session at 8:10 p.m.***