



**MEETING MINUTES
CAPITAL CITY PUBLIC CHARTER SCHOOL BOARD
BOARD PHONE CALL 9:00-9:45 a.m.**

June 19, 2018

Attendance:

Trustees (all by phone): Alison Arnold, Maggie Boland , Sarah Dillard, Alix Guerrier, Anne Herr, Rochanda Hiligh-Thomas, Miz Kusairi, Daudeline Meme, Galo Pazmino, Nick Rodriguez, Nitika Tolani

Staff: Karen Dresden, Jonathan Weinstein, Pam Daley

Meeting called to order at 9:04 am

May Meeting Minutes

[May 9, 2018 Board Minutes](#) were amended to reflect that Galo Pazmino did not attend. The Board voted unanimously to approve the May Meeting Minutes (corrected).

2018-2019 Board Calendar

The [2018-2019 DRAFT Board Calendar](#) was shared and reviewed. There were no concerns about the calendar and the timing of meetings. Miz shared that she will miss the first meeting. No other conflicts were identified. The calendar will be adopted and staff will send calendar invites for meetings.

Procurement Process

Jonathan Weinstein shared a [revised board resolution on contract approvals](#). Small revisions were made to our policy to bring it in line with changes made to the PCSB procurement policies. Only contracts over \$100,000 and contracts with identified conflicts of interest go to the full board for approval. Others are approved by the Chair or the Chair and another officer. At each meeting, the board will receive a list of all contracts approved over \$25,000 since the last meeting with the opportunity to identify any additional conflicts.

Trustees sought clarification on why our board approves contracts and through what lens contracts are reviewed/approved. It was clarified that the purpose of approval was to ensure that contracts were competitively bid, and that any conflict of interest was disclosed and considered. It was agreed that this information should be added to the resolution.

Next Step: Jonathan will send out a revised resolution with the additional language added for the board to approve by email.

Update- Jonathan sent the updated amendment on 6/19/18 at 9:31 a.m. for board approval.

Governance Update: Board Recruitment

We are still seeking to add two new trustees to bring numbers up to 13 for SY18-19. There has been little movement on this since the May board meeting. Since we seek a board reflective of the diversity of our student population, we would like to identify more Latinx candidates. We will be looking to identify potential parent trustees. We would also like to connect with Latinx professional organizations and organizations that support Latino Affairs in DC. The Governance Committee will meet soon and share next steps. Please reach out to Karen, Alison, or Rochanda with suggestions.

The meeting adjourned to Executive Session at 9:35 am