

**Using Data with Students**  
**Habits of Work/Habits of Mind Agenda**

Activity	Time
<b>Quick Intro</b>	1 minute
<b>Intro Activity - HOW/HOM Chalk Talk</b>	3-5 minutes
<b>Debrief Chalk Talk</b>	2 minutes
<b>Student Led Conference Example Video</b>	2 minutes
<b>Turn and Talk</b>	4 minutes
<b>Resource Share/Q&amp;A</b>	Remaining Time

**RESOURCE PACKET TABLE OF CONTENTS:**

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## HOW/HOM Learning Targets

### Habits of Work:

- **Timeliness:** I complete and submit work on time.
- **Timeliness:** I use time productively.
- **Quality:** I strive for neatness, accuracy, and thoroughness.
- **Quality:** I revise and improve my work.
- **Accountability:** I can contribute as a positive member of my team.
- **Accountability:** I take responsibility for what I say and what I do.
- **Organization:** I am prepared and bring what I need to class.
- **Organization:** I use systems to keep my work and materials organized and accessible.

### Habits of Mind:

- **Reflection:** I can reflect on and debrief lessons and experiences to improve retention of information, to make generalizations and connections, and to set goals for future learning.
- **Revision:** I can produce multiple drafts of my work, compare each draft to examples and rubrics to improve my work, and use feedback and critique to revise my work to a high standard of quality.
- **Communication:** I can communicate the process, content, and skills in my learning and represent my thinking using many different formats, including graphic organizers, recording forms, lab reports, journals, quick writes, and summaries.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

### **2018-2019 Academic Goals**

This graphic organizer will be used during your student led conferences to reflect on the goals you have set for yourself for the year.

**Learning Targets:**  Quality: I strive for neatness, accuracy, and thoroughness.

Reflection: I can reflect (in order to set goals).

**Reflection on last year:** How will you improve on your academic performance last year?  
BE SPECIFIC (*Ex: Last year I struggled to remember my homework so this year I will use my planner and Schoology to make sure I remember.*)



**Academic goals:** What are your major academic goals for the year? (*Ex: Earn a 3.25 GPA overall, get at least a 2.7 in all my classes, etc.*). BE SPECIFIC

**Habits of Work:** Which HOW will you work to improve on this year? (Organization, Timeliness, Accountability, Quality, Reflection) Why? What will you do to improve?

**Behavior Goals:** What goals do you have for yourself concerning your behavior? (Ex: *I don't want to have any admin detentions, I want to speak up more in class, I want to make sure to arrive to all my classes on time*).

How will you work to reach your behavior goal?

**Community service hours:** How will you ensure that you get the required number of community service hours for the year? (9<sup>th</sup> graders – 10 hours, 10<sup>th</sup> graders – 25 hours)

**Long-Term Goals:** Check all the following that apply to your 5 and 15 year plan.

*What Do You Want to Achieve Five Years from Now?*

High school diploma? \_\_\_\_\_

Part-time job? \_\_\_\_\_ Doing what? \_\_\_\_\_

Full-time job? \_\_\_\_\_ Doing what? \_\_\_\_\_

Have your own apartment? Where? \_\_\_\_\_

Owning a used car? \_\_\_\_\_ Paying for a new car? \_\_\_\_\_

Accepted into college? \_\_\_\_\_ College choice? \_\_\_\_\_

A one-week vacation in \_\_\_\_\_

A longer trip to \_\_\_\_\_

*What Do You Want to Achieve Fifteen Years from Now?*

College degree? \_\_\_\_\_ From \_\_\_\_\_ Major \_\_\_\_\_

Master's degree? \_\_\_\_\_ From \_\_\_\_\_ Major \_\_\_\_\_

Full-time job? \_\_\_\_\_ Occupation \_\_\_\_\_

Owning your home? \_\_\_\_\_ Location \_\_\_\_\_

Own new car (no payments) \_\_\_\_

Two-week vacation each year to \_\_\_\_\_

Help in the community? How? \_\_\_\_\_

Married? \_\_\_\_ Children? \_\_\_\_ How many? \_\_\_\_

## My Long Term Goals

Based on the information you checked above, what are **two long term SMART goals** you have for yourself.

1. **Begin by naming the time period:** "By the time I am \_\_(age)\_\_\_" or "By \_\_(year)\_\_\_"
2. **Be precise:** Include dates, times and amounts so that you can measure your success. This makes it crystal clear when you have achieved the goal.
3. For example: *By the time I am 19 I will be attending a 4-year university and pursuing a degree in chemical engineering.*

### Long Term Goal #1:

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This goal is important  
because \_\_\_\_\_

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### Long Term Goal #2:

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This goal is important  
because \_\_\_\_\_

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#### **2018-2019 ACADEMIC GOAL PROGRESS CHECK #1**

LT: I can reflect on and debrief lessons and experiences to improve retention of information, to make generalizations and connections, and to set goals for future learning.
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	<b>What was your goal?</b>	<b>Have you worked towards your goal yet? If so, how? (BE SPECIFIC) If not, why not?</b>	<b>What will you do over the next month to ensure that you are working towards your goal?</b>
<b>Academic Goal</b>			
<b>Habits of Work Goal</b>			

<b>Behavior Goal</b>			
<b>Community Service Hours</b>			

**Long Term Goals**

	<b>What is your goal?</b>	<b>How are you working towards your goal?</b>
<b>Long Term Goal #1</b>		
<b>Long Term Goal #2</b>		

Name \_\_\_\_\_

**FEBRUARY Student Led Family**

**Conference Outline**

Date \_\_\_\_\_

**GRADE 10**

**I. INTRODUCTIONS**

- Thank your family for taking time out of their day to come
- Make sure everyone at the conference knows each other
- Explain the purpose of the conference

The purpose of the conference is for you to take responsibility for your learning by:

- ✓ Talking about your progress and challenges at school
- ✓ Setting goals and talking about your plan for next semester
- ✓ In 10<sup>th</sup> grade, the purpose is also to help you get your portfolio prepared for your passage

**II. 10<sup>th</sup> GRADE PASSAGE**

**A. Requirements**

- Explain the portfolio process and what you have done so far to work on your portfolio.

**B. Service Hours Progress**

- Describe your progress on your service hours. Are you on track to meet the deadlines? What are your next steps?

### **III. ACADEMIC PROGRESS**

#### A. Overall Progress:

- a. **Which Habit of Work was your strongest this semester?** Give at least one specific piece of evidence (i.e. a story from one class, an organized binder, a well-used agenda book, a note from a teacher, etc.) How does this Habit of Work help you to be successful in school?
  - b. **Which Habit of Work was the most challenging for you this semester?** Give at least one specific piece of evidence (i.e. a story from one class, an unorganized binder, a note from a teacher, etc.) How does this challenge affect your success in school?
  - c. **Provide evidence from your Progress Report to support who you are as a student.** Share your grades with your family and advisor. Explain what they mean.
  - d. **Reflection.** If you are failing any classes OR did not meet your goal for a specific class explain why you failed and what you need to do next semester to ensure you pass the class.

## IV. GOALS

- a. Name one or two goals you have for the next semester. These goals should be connected to the goals you have been working on through your regular conferences with your advisor.

- b. What help do you need to meet these goals?

#### V. LONG TERM GOALS

- a. Look back at your Long Term Goals and Long Term Goals Tracker. How are you working towards your goals right now? What work do you still need to do?

#### EXAMPLE HOWS RUBRIC FOR A PROJECT/ASSIGNMENT

Habits of Work	4 - Exceeded Standard	3 - Met Standard	2 - Approaching Standard	1 - Not yet met standard
I focus on learning and staying on task.	<b>Always</b> focused during class work time (100%).	<b>Mostly</b> focused during class work time (80%-99%).	<b>Sometimes</b> focused during class work time (50%-99%).	<b>Rarely</b> focused during class work time (less than 50%).
I revise and improve my work.	All drafts are included and were used to improve work.	Most drafts are included and were used to improve work.	Some drafts are included and were used to improve work.	Drafts are not included.
I strive for neatness, accuracy and thoroughness.	Final presentation is a clear representation of best work.	Final presentation is mostly neat, accurate and thorough.	Final presentation is somewhat neat, accurate and thorough.	Final presentation is obviously not best work.
I use time productively.	Class work time is <b>always</b> used productively and efficiently. Always asks for help when needed.	Class work time is <b>mostly</b> used productively and efficiently. Sometimes asks for help when needed.	Class work time is <b>sometimes</b> used productively and efficiently. Struggles to ask for help.	Class work time is <b>rarely</b> used productively and efficiently. Never asks for help.