



*An award-winning EL Education school in Washington, DC*

## **High School Dedicated Aide for SY2020-2021**

Capital City is looking for innovative, experienced, and passionate staff members for the school year 2020-2021.

At Capital City, we challenge the status quo every day. Our staff are skilled, compassionate, solutions-oriented, and unwavering in their commitment to give children of all ages, all backgrounds, and all abilities the education they need to thrive. If you want to help prepare the next generation of changemakers, apply today!

This role is a 10-month position, which is non-exempt and therefore eligible for overtime pay under the provisions of the Fair Labor Standards Act.

### **Why work at Capital City?**

- **Work hard and achieve results, together!** At Capital City, staff members work on collaborative teams that grapple with challenges, celebrate successes, and support and learn from one another.
- **Diversity, equity, and inclusion aren't just buzzwords.** We believe the diversity of our staff and the students we serve is our greatest asset. We take seriously the responsibility to achieve equity for our students and build a culture where staff engage in dialogue about race and work to build an inclusive culture.
- **Invest in your own learning.** Capital City prioritizes the professional growth and learning of our teachers through weekly internal professional development and opportunities to learn from experts around the country. Campus and school-wide leadership opportunities are available for teachers who want them.

### **A Dedicated Aide at Capital City**

- Supports the delivery of effective differentiated instruction, under the guidance of classroom and special education teachers, by:
  - Engaging with, or closely supervising the assigned student at all times.
  - Modeling appropriate spoken and written language skills at every opportunity.
  - Coaching assigned student in Core Values, social problem-solving,
  - Working with the student on academic tasks specified in the daily lesson plan.
  - Collecting observations and data on student learning and behavior.
- Supports positive student behavior and classroom and school culture by:
  - Modeling and encouraging the student and classmates to succeed in the

Core Values (Courage, Compassion, Contribution, Integrity, and Self-Discipline).

- Implementing supports and consequences specified in the student's Behavior Intervention Plan (as needed).
- Responding to student behavior using Redirection, Reflection, and Conferencing (Responsive Classroom/Developmental Designs), when a different response is not specified in the behavior plan.
- Reviewing classroom lesson plans, anticipating challenges, and participating in generating possible solutions.
- Maintains and completes documentation of student work and behavior.
- Supports children's safety and physical well-being during the school day by:
  - Ensuring that an adult is with the assigned child during all hours specified on the IEP, by being on time to pick up the assigned child from related services, and by moving with the assigned child to all locations, where the child isn't working 1:1 with another adult.
  - Accompanying assigned child within the total school environment to ensure safe ratios and continue to provide services as appropriate.
  - Asking for help, when a child's behavior threatens their own or other's safety.
- Contacts the school counselor during periods of crisis as a means of managing escalating behaviors.
- Is an active member of the Capital City Staff by:
  - Participating in regular team meetings with the classroom teacher and special education teacher to discuss and maintain a productive working relationship.
  - Taking on other responsibilities as assigned.

### **Desired Qualifications:**

Candidate must have, at minimum, an Associates degree or a passing score on the Paraprofessional Certification. Candidates who have experience working with students with disabilities are preferred.

In addition to the above requirements, staff members must meet the requirements of all hires at Capital City including a criminal background check and a negative TB test.

### **Compensation and Benefits:**

Capital City offers a competitive salary and benefits package. Learn more about our salary and benefits: [bit.ly/Salary\\_Benefits](https://bit.ly/Salary_Benefits)

**Benefits.** Capital City invests in a comprehensive benefits package to support the happiness and well-being of staff at all stages of career and life. Benefits include 100% of health insurance covered for full-time employees, up to 6% in retirement contributions, preferred student admission for children of staff living in DC, and support for you and your family when needed.

## **To Apply**

Email your resume and letter of interest to [capitalcityjobs@ccpcs.org](mailto:capitalcityjobs@ccpcs.org). Please include the position title and/or grade level in the subject line of your email. Visit our website at [www.ccpcs.org](http://www.ccpcs.org) for additional information about our organization.

## **About Our School**

Capital City was founded in 2000 and currently serves a diverse population of nearly 1,000 students across PK-12th grade. We have been recognized as a model for social, emotional and academic development. Our program emphasizes a commitment to diversity and equity, a strong inclusion model and the integration of arts into the curriculum. We are a credentialed EL Education Mentor School (<https://eleducation.org/>) in the national network of over 150 schools. Through this model, teachers craft long-term learning expeditions that connect learning to the real-world and incorporate projects, research, fieldwork, and service to support students in meeting rigorous standards. Learn more at [www.ccpcs.org](http://www.ccpcs.org).

*Capital City is an equal-opportunity employer. We do not discriminate on the basis of race, color, national origin, marital status, religion, sex, age, sexual orientation, disability, or any other protected status. All employment decisions will be made solely on the basis of the individual's qualifications as related to the requirements of the position being filled.*