

PlusPortals

Family Resource Guide

Keep track of important data with PlusPortals!

- Student Attendance
- Progress Reports
- Conference Documents

1

Go to the Capital City homepage:
<https://www.ccpcs.org>

Click "PlusPortals Login"



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Health and Safety

2

Check your email for your sign in credentials. The email subject will include "PlusPortals Login Credentials"

PlusPortals Sign In

User Name

Password

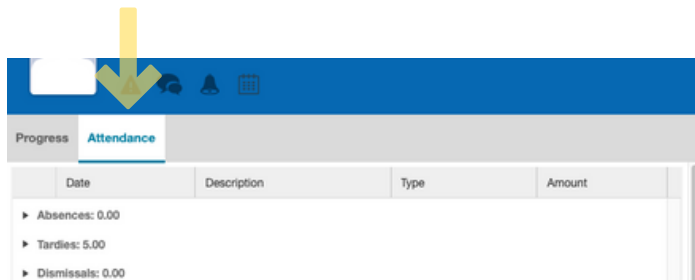
Sign in

This is your homepage. If you have multiple students at Capital City, they will all show up on this page.

3

Attendance

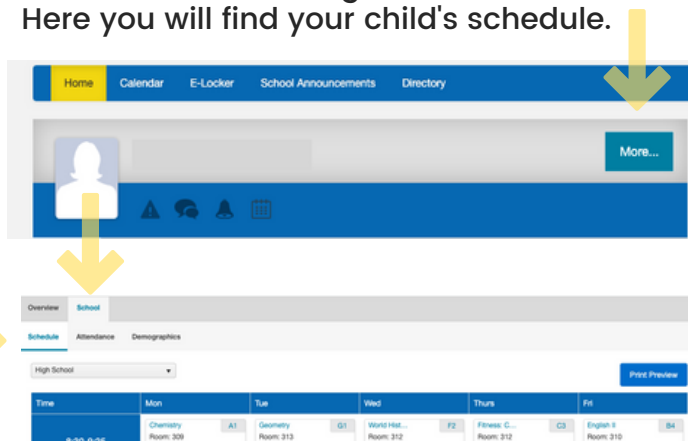
Click the "Attendance" tab to see your child's absences, tardies and early dismissals.



4

Schedule

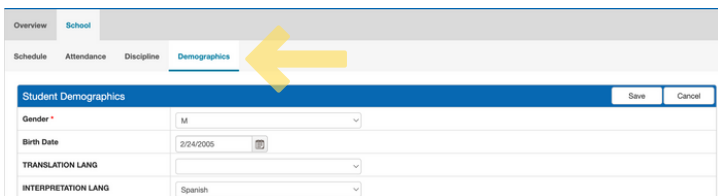
Click "More" and navigate to the "School" tab. Here you will find your child's schedule.



5

Update your language preference

Click the "Demographics" tab and click Edit your translation language (for written documents) and interpretation language (for conferences).



The screenshot shows a web interface with a top navigation bar containing 'Overview', 'School', 'Schedule', 'Attendance', 'Discipline', and 'Demographics'. The 'Demographics' tab is highlighted with a yellow arrow. Below the navigation bar is a form titled 'Student Demographics' with 'Save' and 'Cancel' buttons. The form contains the following fields:

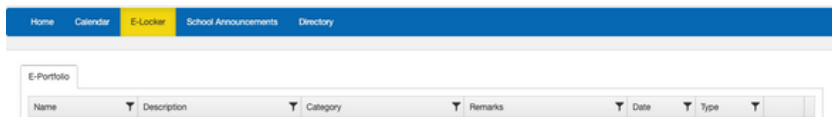
| | |
|---------------------|-----------|
| Gender * | M |
| Birth Date | 2/24/2005 |
| TRANSLATION LANG | |
| INTERPRETATION LANG | Spanish |

6

Access Progress and Discipline Reports

Click "E-locker".

You can view and download the reports from this page.



The screenshot shows a web interface with a top navigation bar containing 'Home', 'Calendar', 'E-Locker', 'School Announcements', and 'Directory'. The 'E-Locker' tab is highlighted with a yellow arrow. Below the navigation bar is a section titled 'E-Portfolio' with a table header:

| Name | Description | Category | Remarks | Date | Type |
|------|-------------|----------|---------|------|------|
|------|-------------|----------|---------|------|------|

Need Help?
Email homehelp@ccpcs.org

PlusPortals

Guía de recursos para las familias

Verifique datos importantes en PlusPortals.

- Asistencia del estudiante
- Informes de progresos
- Documentos para las conferencias

1

Vaya al sitio web de Capital City:
<https://www.ccpccs.org>

Haga clic en "PlusPortals Login"



Support Us

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Health and Safety

2

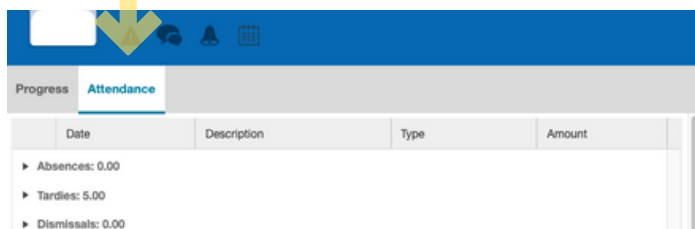
En su correo electrónico encontrará los datos de acceso. El encabezado dirá: "PlusPortals Login Credentials"

Con ellos entrará a la página de ingreso de ese sistema. Si tiene varios estudiantes en Capital City, todos aparecerán en esa página.

3

Asistencia

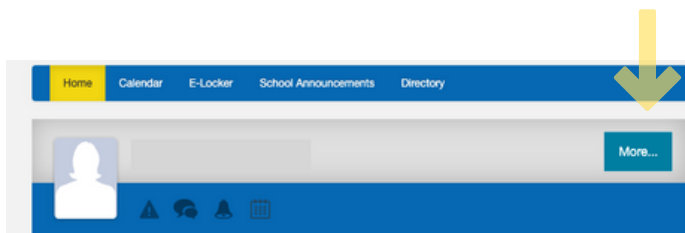
Haga clic en la pestaña "Asistencia" para ver cuántas ausencias, llegadas tarde y salidas temprano tiene su estudiante.



4

Horario

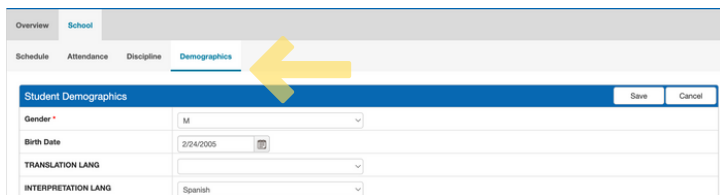
Haga clic en la pestaña "Mas" y "Escuela" el horario de su hijo está aquí



5

Elige el idioma en que prefiere

Haga clic en la pestaña "Datos demográficos" y luego en "Edit your translation language" (edite el idioma en que desea que se traduzcan sus documentos) y "Edit your interpretation language" (edite el idioma en que necesita interpretación durante las conferencias).



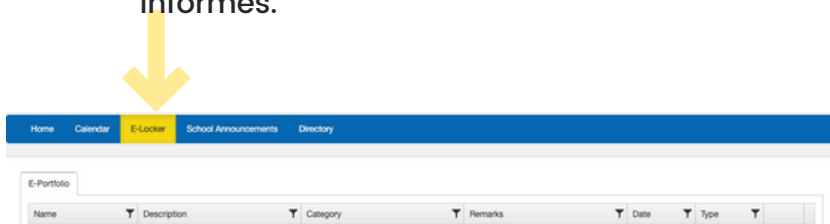
The screenshot shows a web interface with a top navigation bar containing 'Overview' and 'School'. Below this is a sub-navigation bar with 'Schedule', 'Attendance', 'Discipline', and 'Demographics'. A yellow arrow points to the 'Demographics' tab. The 'Student Demographics' form is displayed with fields for Gender (M), Birth Date (2/24/2005), TRANSLATION LANG, and INTERPRETATION LANG (Spanish). 'Save' and 'Cancel' buttons are at the top right of the form.

6

Consulte los informes de progresos y los informes sobre disciplina.

Haga clic en "E-locker"

Desde esa página podrá ver y descargar los informes.



The screenshot shows a web interface with a top navigation bar containing 'Home', 'Calendar', 'E-Locker', 'School Announcements', and 'Directory'. A yellow arrow points to the 'E-Locker' tab. Below the navigation bar is the 'E-Portfolio' section, which has a table with columns: Name, Description, Category, Remarks, Date, Type, and an empty column.

¿Necesita ayuda?
Envíe un correo electrónico
a homehelp@ccpcs.org.